OPERATIONAL IT COMMITTEE
MEETING NOTES
Wednesday, May 22, 2013
3:00 – 4:00 p.m., FAC 228D

I. LIFT Update (Brad Englert)
- Sixty-two LIFT proposals received—double each of the two years prior and the largest number of submissions in the history of the grant
- First time students have initiated a proposal (a student IT Entrepreneurship center)
- Submissions from almost every college on campus, including nursing, LBJ, social work, and kinesiology; all first-time applicants
- Five members of IT governance committees applied or are included in proposals

II. Shared Services Update (Mary Knight, Brad Englert, Tim Mould)
Mary, Brad, and Tim opened the idea of shared services and presented the planning process for understanding if shared services might be appropriate for the University of Texas. An overview of the plan and process is included in the meeting materials. The committee emphasized the importance of understanding the various constituencies on campus, their needs, desires, and expectations. They made clear the requirement that service quality for shared services be at or higher than the current level of quality. They also noted that funding on campus is highly complex and will need to be thoroughly and completely understood in order to understand how to transition into a shared services space. They encouraged the development of a funding model. They also encouraged the development of metrics to evaluate cost savings and quality of service provided.

III. Retirement of Laptop Checkout (Sandra Germenis)
Sandra presented the plan for the retirement of the laptop checkout service. The plan and timeline are included in the meeting packet. The committee encouraged Sandra to outline any savings that could be returned to the common good fund and noted that a communication plan must compliment the retirement plan. They also noted that it might be possible for students unable to afford a laptop to purchase one through surplus.

The committee unanimously endorsed the retirement of the laptop service.

IV. SITAB Update (Brad Englert)
Brad updated the committee on the SITAB meeting. Notes for the meeting are included in the agenda packet.