

Strategic IT Accountability Board

9:00-10:00 a.m., May 19, 2016, Stark Library (MAI 400)

I. 9:00 – 9:20 The Administrative Systems Modernization Program – Update
(*Renee Wallace*)

II. 9:20 – 9:40 ASMP 2.0 Risks and Mitigation Activities – Discussion

III. 9:40 – 10:00 The Student Information Systems Governance Model –
Endorse (*David Laude*)

Next Meeting: July 11, 1:00-2:00 p.m., Stark Library (MAI 400)

Administrative Systems Modernization Program – Update

Workday Go Live moved to June/July 2017

- Primarily driven by functionality requirements coming in next two product releases
- Additional benefits of later Go Live include:
 - More time for CSUs to prepare
 - Aligns better with next budget cycle
 - Training will not be interrupted by winter break
 - Legislative session will have ended

Readiness Criteria



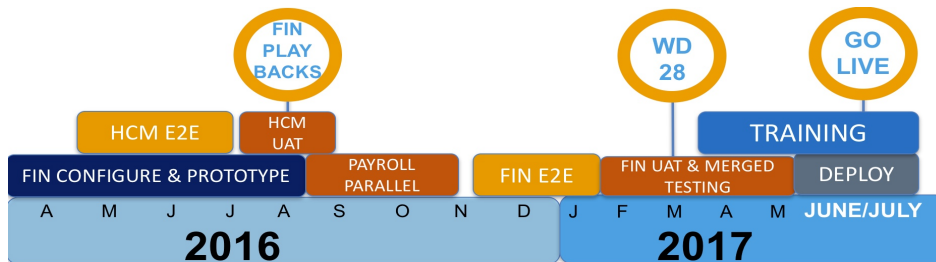
- Key milestones are on schedule: Financial data conversion; End-to-End testing for HCM/Payroll
- HCM/Payroll design: 2 remaining open items
- HCM/Payroll reports: on track with 36% complete; 39% in development



- Workday Release 27 (Sep) will address 17 functionality requirements
- Workday Release 28 (Mar) will address 11 additional requirements



- Sustainment planning workgroups are underway
- Ramping up additional resources to support CSU change efforts
- Launched new Workday website: workday.utexas.edu



Program Achievements and Activities

- On April 4, launched UTLearn, the university-wide employee training management system replacing TXClass, Compliance Training System and other shadow systems.
- Launched enterprise service for Tableau, a data visualization tool, currently serving 20 CSUs.
- 18 web services from Institutional Data Store are in production to deliver student, HR/employment, financial and research award information to CSUs.
- Coordinate with ServiceNow team on July implementation to replace Footprints ticketing system. The service desk will provide front line user support for Workday Go Live.
- Workday@College: student intern partnership coordinated through Liberal Arts Career Services. Four students selected to receive Workday-provided training and work on ASMP this summer. Additional six students were selected from applicant pool to work on Enterprise Readiness team through Go Live.
- Initiated project to measure efficiency and effectiveness of Workday business processes, including objective analysis of usability by iSchool faculty and graduate researchers.

ASMP 2.0 Program Risks and Mitigation Activities

Risk	Description	Mitigation Activities	Owner(s)
Workday Release 27 and 28 Functionality	Required product functionality delays or delivered functionality that is not as expected could impact implementation timing.	Critical gaps escalated to Workday leadership, engaged with Workday product team to ensure delivery.	Jim Daniel
Vendor Resources	WD ecosystem is stretched; large institutions being added; consultants supporting more than one client.	Working with other Workday campuses to identify shared resources and ensure commitments to our implementation are met.	Jim Daniel
Financial Implementation Timeline	Workday Financials implementation is the critical path for the project, must meet deadlines and have timely decisions.	Working to detailed project plan which has built in contingency.	Jim Daniel

ASMP 2.0 Program Risks and Mitigation Activities

Risk	Description	Mitigation Activities	Owner(s)
Retention of team members	Recruited by consulting firms or other Workday customers. Lack of certainty about sustainment team makeup.	Evaluating retention options for key resources. Sustainment planning due to be complete this summer.	Renee Wallace
Organizational Change	Resistance to changing existing way of doing things	Working critical items through executive leadership.	Renee Wallace
Organizational Readiness	Units need to be prepared operationally.	Readiness Coordinator network, regular meetings with campus stakeholders, additional funding for campus readiness support, metrics established to track progress.	Pat Jones

ASMP 2.0 Program Risks and Mitigation Activities

Risk	Description	Mitigation Activities	Owner(s)
Downstream System Remediation	Units need to assess and remediate systems impacted by the Workday implementation.	IT Readiness Coordinator network, regular meetings with campus stakeholders, additional funding for campus readiness support, metrics established to track progress.	Dana Cook

Student Information System Selection Governance – Endorse

Overview

The Student Information System (SIS) selection project will select the best-fit SIS for UT. The SIS will manage student-related data and business functions and is a university enterprise system along with Human Capital Management(HCM)/Payroll and Financial Management. The system will include data and management of recruitment, admissions, financial aid, records, registration, student finance, and other related functions for both undergraduate and graduate students. Options will be assessed on total cost of ownership, unit and enterprise level strategies, resource requirements, integration ease with other systems, ability to manage data to answer strategic questions, and ease of use for students, faculty, and staff. Implementation of the SIS should be completed by 2020 and initial cost estimates are over \$70M.

Project Governance

The SIS Selection Steering Committee will report to SITAB and serve as the executive governance group for the project and will provide final timeline, selection process, software, strategy, communication, and policy change recommendations to the Provost and President.

Executive Sponsors:

- Darrell Bazzell, Senior Vice President and CFO
- Brad Englert, CIO
- Executive Vice President and Provost
- David Laude, Senior Vice Provost for Enrollment and Curriculum Services (Chair)

Voting:

- Marv Hackert, Dean of the Graduate School
- Linda Hicke, Dean of the College of Natural Sciences
- Susan Kearns, Director, Admissions
- Mary Knight, Associate Vice President for Finance
- Marc Musick, Senior Associate Dean for Student Affairs, College of Liberal Arts
- Soncia Reagins-Lilly, Vice President for Student Affairs (Interim)
- Dan Slesnick, Senior Vice Provost for Resource Management
- Shelby Stanfield, Vice Provost and Registrar
- Diane Todd Sprague, Director, Financial Aid

Non-Voting:

- Jody Couch, Program Director for Student Administration Systems
- Renee Wallace, AVP Administrative Systems Modernization Program

This group receives information and recommendations from the SIS Selection Advisory group which includes 20 members from key units across campus including Admissions, Registrar, Financial Aid, and Student Finance as well college, school, student, and technology representatives. The team engages campus for recommendations and strategies that will improve business processes and access to data, increase operational efficiencies, and significantly minimize the need for shadow systems.

SITAB Action

We are seeking endorsement of the SIS Selection Governance Structure.

Suggested Student Information System Governance Structure

