



ADMINISTRATIVE SYSTEMS MASTER PLAN (ASMP) UPDATE

February 6, 2013

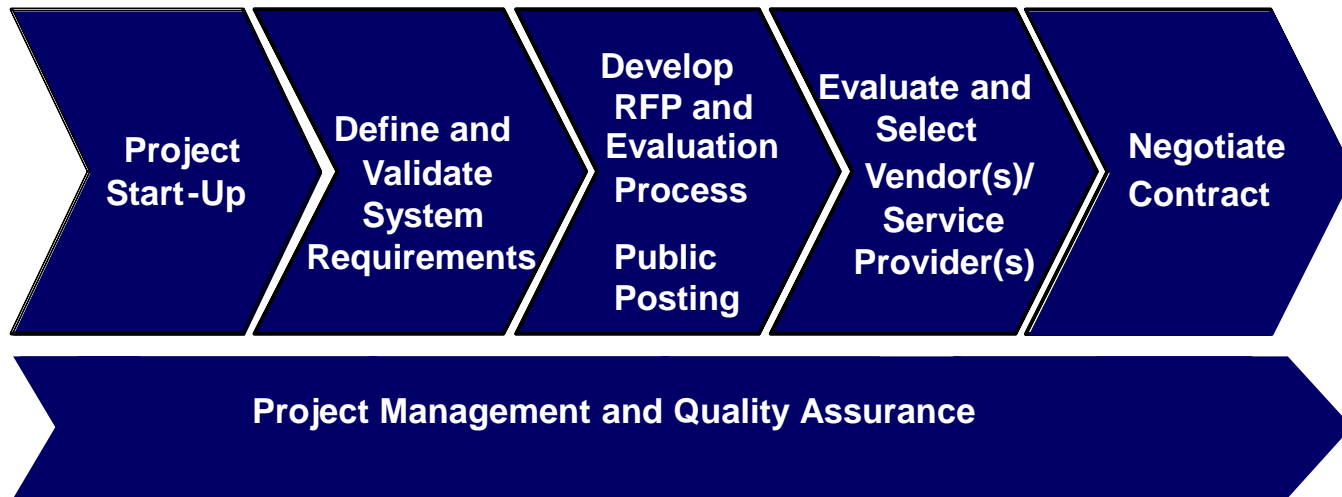
Topics

- **ASMP Initiative Updates**
 - Develop System Replacement Roadmaps
 - Improve Design & Management of Data
 - Design & Build an Open Systems Tech Environment
 - Adopt Common Software Development Methodology
- **Communication Plan**
- **Opportunities for Involvement**

Develop System Replacement Roadmaps- Status

- Pilot Area Roadmaps **Complete**
- Business Area Roadmaps **Complete**
- Enterprise-level Roadmap **Complete**
- Administrative Applications Showcase **Complete**
- Solution Selection (Year 0) Activities *In Progress*

Develop System Replacement Roadmaps- Year 0 Activities



Develop System Replacement Roadmaps- Year 0 Schedule

	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct
Project Start-Up	█								
Define and Validate System Requirements		█	█	█					
Develop RFP and Evaluation Process		█	█						
Public Posting of RFP				█	█	█			
Evaluate and Select Vendor(s)/Service Provider(s)						█	█	█	
Negotiate Contract								█	█

Improve Design and Management of Data-Status

- **Data Access Governance Policy**

- Draft policy and guiding principles document under revision/review in Provost's Office now
- Planning for Provost to discuss with Deans in March 2013
- Data Management Committee (DMC) will be formed from current IQ Steering Committee – March/April 2013
- DMC will form workgroups and work with data stewards and analysts to determine appropriate access levels, roles and details for policy
- Policy and guiding principles will enter IT Governance structure for review in late Summer 2013

Design & Build an Open Systems Technical Architecture -- Status

- Establish Task Force **Complete**
- Develop Project Charter **Complete**
- Project Charter Approved by AIC 2/08/13
- Project Charter Approved by BSC 3/01/13
- High Level Draft Recommendation 4/05/13
- Final Recommendation Accepted by AIC 4/12/13
- Final Recommendation Accepted by BSC 4/30/13
- High Level Recommendation v2 (if needed) 6/30/13
- Detailed Level Design Draft Recommendation TBD
- Detailed Level Design Accepted by AIC TBD
- Detailed Level Design Accepted by BSC TBD

Design & Build an Open Systems Technical Environment-Task Force

Name	Organization
Huapei Chen (Co-Chair)	Information Technology Services
Adam Connor	Financial Information Systems
Cesar De La Garza	University Development Office
Charles Soto	College of Communication
Charles Spurgeon	Information Technology Services
Charlie Scott	Information Security Office
Cooper Henson	Information Technology Services
Eric Weigel	Information Technology Services
Francis McGrath	College of Liberal Arts
Graham Chapman	Student Financial Services
Juan Ortiz	Financial Information Systems
Mark McFarland (Co-Chair)	College of Natural Sciences
Paula May	Technology Resources
Rich Janes	Technology Resources
Robert Trent	Information Technology Services
Steve Rung	Office of Admissions
Vijayaraja Thiruvengadam	IQ - Information Quest

Adopt Common Software Development Methodology-Status

- Establish Task Force **Complete**
- Develop Project Charter 02/15/13
- Develop Prioritized List of Process Areas 03/01/13
- Develop Implementation Approach 04/12/13
- Complete Draft Recommendation 06/07/13
- Final Recommendation Accepted by AIC 07/30/13
- Final Recommendation Accepted by BSC 08/02/13

Adopt Common Software Development Methodology- Task Force

Name	Organization
Roy Ruiz (Chair)	Technology Resources
Julienne VanDerZiel	Information Technology Services Applications
Tim Brace	Office of Admissions
Kamran Ziai	College of Pharmacy
Edward Horvath	Information Technology Services Systems
Linda Buckley	Information Technology Services Data Center
CW Belcher	Information Technology Services Applications
Charlie Scott	Information Security Office
Jessica Waldrop	Financial Information Systems
Gus Castellanos	McCombs School of Business
John Lovelace	Information Technology Services Project Management

ASMP Communication Plan



Stage	Description
Awareness	Audience is aware of some of the initiative's basics, such as scope and timing, but do not understand the strategic rationale.
Understanding	Audience is aware of the initiative's basics and understand the project's strategic rationale, but is concerned about the impact on the way the institution is structured and operates today and the initiative's impact on people's jobs or functions.
Commitment	Audience is aware of the initiative, understand the benefits and impacts, and are committed to being part of the solution.
Action	Audience is aware of the initiative, understand the benefits and impacts, and are actively contributing toward tasks to effect the solution.

ASMP Communication Plan

We need to develop a comprehensive communication plan that will provide information at the appropriate audience level and time.

What are the best communication strategies?

- Meetings (How often with each stakeholder group?)
- Website
- Topic-specific meetings
- Progress reports
- Frequently Asked Questions

Opportunities for Involvement

- Communication Task Force
- Campus Communication Liaisons Network
- Validate System Requirements
- Participate in vendor demonstrations



Questions?